

IN THE HIGH COURT OF DELHI AT NEW DELHI

No. 2687 /Sty./DHC

Dated 06.02.21

From:

The Registrar General,
Delhi High Court,
New Delhi.

To,

(On the website of this Court)

Sub: **Tender for purchase of one no. of "Loupedeck plus" Photo & Video Editing console.**

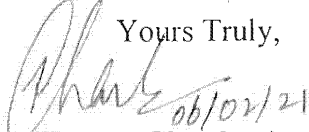
This Court invites quotations for purchase of one no. of "Loupedeck plus" Photo & Video Editing console.

The terms & conditions of this tender are as under:-

1. The aforesaid Loupedeck plus console must be compatible with the latest versions of Adobe Lightroom, Adobe Photoshop, Adobe Premiere Pro and Adobe After Effects.
2. The authorized vendors are requested to submit their quotation in a sealed envelope and must reach to the AOJ (IT & Stationery Branch), Lawyer's Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before **01.03.2021** till **5:00P.M.** clearly mentioning the technical specifications and warranty period of the product being offered. **Quotations for products other than specified above will be summarily rejected.**
3. **The validity of rates should not be less than 180 days from the last date of submission of quotation and tax/GST rate applicable should be clearly & separately mentioned.**
4. **Quotations with less period of validity of rates shall be summarily rejected.**
5. The envelope should be addressed in the name of "**The Registrar General, Delhi High Court, New Delhi**" and the subject "**Quotation for Loupedeck plus Photo & Video Editing console**" should be superscribed on the envelope. Tenderers are also directed to specify the name of the firm and contact details on the Envelope.
6. No quotations shall be entertained **after due date.** Envelope(s) **without subject** shall be summarily rejected.
7. It may be noted that the final rates should be mentioned as unit price inclusive of GST and taxes applicable should be clearly and separately mentioned.
8. If multiple quotations submitted by a firm/vendor, all such quotations submitted shall liable to be rejected at the first instance.
9. After opening of the sealed quotation if any correction is found in the offered rate which renders the whole Tender process doubtful or ambiguous, the said quotation shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/terms & conditions at a later stage.

Yours Truly,


(Rajeev Kumar Chauhan)
Joint Registrar (IT/Sty.)
for Registrar General

CC to:- Joint Director (IT) Delhi High Court- for uploading on the official website of the Delhi High Court.