

HIGH COURT OF DELHI AT NEW DELHI

Speed Post

No. 9391-9404
/STY./DHC

DATED 03/05/17

To,

(on the website of Delhi High Court)

Sub:- Quotations for 20,000 nos. Plain Yellow File Covers (without printing) of size 14" x 10" of 80 to 100 gms with single hole at top left and with a red strip (patti) 14" x 2" inside at bend of the file.

Sir,

This Court intends to purchase 20,000 nos. 'Plain Yellow File Covers (without printing)' of size 14"x10" of 80 to 100 gms with single hole at top left and with a red strip (patti) 14" x 2" inside at bend of the file for the use of this Court.

You are, therefore, requested to submit the necessary quotation for abovesaid requirement in a sealed envelope along with the samples. The period of validity of rates should not be less than 90 days from the last date of submission of quotation. The willing parties can see the sample of the plain yellow file cover presently being used in this Court at the Stationery Branch of this Court at Lawyer's Chamber Block III between 2pm to 4pm.

The sealed envelope, superscribing thereon "**QUOTATION FOR PLAIN YELLOW FILE COVERS WITHOUT PRINTING**" along with sample(s) of the file cover(s) proposed to be supplied by the vendor(s) and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to the Administrative Officer (J)(Sty.), Stationery Branch, Room No. 6, Ground Floor, Lawyers Chamber Block-III, Delhi High Court on or before 16.05.2017. The quotations without samples will be summarily rejected.

Yours truly,



(Rajeev Chauhan)

Deputy Registrar (Comp./Sty.)
for Registrar General