

HIGH COURT OF DELHI AT NEW DELHI

No. MISC.F.-22/ ⁵⁴⁶⁴⁻⁵⁴⁸¹ /STY./DHC

DATED: 07/03/15

From:-

The Registrar General
High Court of Delhi
New Delhi

To:-

(On the website of Delhi High Court)

SUB:- QUOTATIONS FOR VARIOUS STATIONERY ITEMS

Sir,

This Court intends to purchase following stationery items for use in this Court as per below details :

S. No.	Name of stationery item	Total Quantity to be purchased
1	Big Paper Cutter 'SDI' make No. 0425	30 nos.
2	Black Thin Marker 'Faber-Castell' make Multimark 1523	300 nos.
3	Stamp pad 'Faber-Castell' (110 mm x 69 mm) Voilet	300 nos.
4	Big stapler 'Kangaro' make No. HDZ-45	60 nos.
5	Stapler 'Kangaro' make No. HD-10	600 nos.
6	Stapler 'Kangaro' make No. HD-10D	600 nos.
7	U-clip Triangular 26mm 'Globe' make	800 pkts.
8	Lever Arch File 'Solo' make No. LA-512	150 nos.
9	Table sharpner 'SDI' make No. 0150	25 nos.

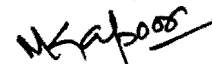
The period of validity of rates must not be less than 60 days from last date of submission of quotation. Quotations with less period of validity of rates shall not be entertained.

Interested firms may submit the necessary quotation for abovesaid requirement in a sealed envelope.

The sealed envelope, superscribing thereon "QUOTATION FOR VARIOUS STATIONERY ITEMS" alongwith the due date and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery Branch), Lawyers Chamber Block-III Basement, Delhi High Court on or before 20.03.2015.

It may be noted that rates should be mentioned as **unit price exclusive of VAT** i.e. VAT EXTRA.

Yours truly



(Manoj Kapoor)

Administrative Officer (J)(Sty.)
for Registrar General

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