

HIGH COURT OF DELHI : NEW DELHI

BY SPEED POST

NO. 16595-612 /STY/DHC

Dated 2/6/14

From:-

The Registrar General
High Court of Delhi
New Delhi

To,

(On the website of Delhi High Court)

Sub: Quotation invited for 3000 nos. of reams of A-4 size Azurlaid paper of 95 GSM (Green Colour).

Sir,

This Court intends to purchase 3000 nos. of reams of A-4 size Azurlaid paper of 95 GSM (Green Colour) in three equal installments of 1000 reams at an interval of 45-60 days or as and when required for the official use of this court.

You are therefore requested to submit the necessary quotation for 3000 nos. of reams of A-4 size Azurlaid paper of 95 GSM in a sealed envelope along with the half ream of paper as sample and an EMD worth Rs.20,000/- by way of Demand Draft or Bankers Cheque drawn in favour of "Registrar General, Delhi High Court payable at New Delhi. The period of validity of rates should not be less than 180 days from the last date of submission of quotation.

The sealed envelopes, one containing quotation and EMD and other containing half ream of paper, superscribing thereon "QUOTATION FOR A-4 SIZE AZURLAID PAPER OF 95 GSM" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach the Administrative Officer (J), Stationery Branch, LCB-III Basement, Delhi High Court on or before 16-05-2014.

Yours truly,



(Ravindra Kr. Sharma)
Deputy Registrar (Comp./Sty.)
For Registrar General