

**IN THE HIGH COURT OF DELHI AT NEW DELHI**

F.No.349/Comp./DHC

25084

Dated: \_\_\_\_\_

20/11/17

From

The Registrar General  
Delhi High Court  
New Delhi

To

(On the Website of High Court)

**Sub: Quotation for 100 nos. of mouse pads of Logitech or any reputed make**

Sir,

This Court intends to purchase 100 nos. of mouse pads of Logitech or any other reputed make.

Interested firms are requested to submit necessary quotations for the same in a sealed envelope along with a Sample to AOJ(IT), Room No.6, Ground Floor, Lawyer Chamber Block-III, Delhi High Court on or before 01-12-2017. The validity of the rates should not be less than six months. Quotations received without sample shall be rejected. Firms may take back their samples after the finalization of the tender within three months of the date of the quotation letter.

The envelope should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi," and the subject of this letter be superscribed on the envelope. No quotation shall be entertained after due date.

The envelopes without subject shall be summarily rejected.

It may be noted that the rates should be mentioned as **inclusive** of VAT/Taxes.

Yours truly



(Rajeev Chauhan)

Deputy Registrar (IT/Sty.Dig.)

For Registrar General

CC to:-

1. Sr. System Analyst, Delhi high Court.- for uploading the same on the Website of this Court.
2. Dealing Assistant of IT Store - for information