

HIGH COURT OF DELHI : NEW DELHI

Speed Post

24521-545
No. _____/STY./DHC

DATED 10/10/13

From:-

The Registrar General

High Court of Delhi
New Delhi

To,

(Also on the website of DHC)

Sub: Quotation invited for 15,000 Nos. of reams of Foolscap size Photocopier Paper, Recycled as well as Fresh (A Grade mill pack) of 75 GSM in weight (dust free).

Sir,

This Court intends to purchase 15000 Nos. of reams (Five equal installments of 3000 reams at an interval of 45-60 days) of Foolscap size Photocopier Paper of 75 GSM in weight (dust free) for the official use of this court.

You are therefore requested to submit your quotation for 15,000 Nos. of ream of Foolscap size paper. Kindly submit separate quotations for Recycled and Fresh (A Grade mill pack) photocopier paper of 75 GSM in weight, in a sealed envelope along with half ream of paper as sample and an EMD worth Rs.50,000/- by way of Demand Draft or Bankers Cheque drawn in favour of "The Registrar General, Delhi High Court payable at New Delhi. The period of validity of rates should not be less than 180 days from the last date of submission of quotation.

The sealed envelopes, one containing quotation and EMD and other containing half ream of paper, superscribing thereon "QUOTATION FOR FOOLSCAP SIZE PAPER OF 75 GSM " and addressed to "Registrar General, Delhi High Court, New Delhi", must reach the Administrative Officer (J), Stationery Branch, Delhi High Court on or before 21.10.2013 (5.00 pm).

Yours truly,



(Keshav Kr. Bhati)
Joint Registrar (Comp.)
for Registrar General