

IN THE HIGH COURT OF DELHI AT NEW DELHI

F.No.62/SA-3/Comp./DHC 17272

Dated: 09.08.19

From
The Registrar General
Delhi High Court
New Delhi

To

(On the Website of High Court)

Sub: Quotation for 300 nos. DVD-R Pro with hard plastic cover/Jewel Case of any reputed make

Sir,

This Court intends to purchase 300 nos. of DVD-R Pro with hard plastic cover/Jewel Case of Moserbaer or equivalent reputed make with maximum warranty period.

Interested vendors are requested to submit quotations for the same in a sealed envelope to AOJ(IT), Room No.6, Ground Floor, Lawyer Chamber Block-III, Delhi High Court on or before **23.08.2019**. The warranty/guarantee of the DVD-R with aforesaid hard plastic cover/jewel case should be clearly mentioned in your quotation. The validity of rates should not be less than six months. Quotations with less period of validity of rates shall be rejected.

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi," and the subject of this letter and due date be superscribed on the envelope. No quotation shall be entertained after due date. Envelopes without the subject as referred above shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/terms & conditions at a later stage. This Court also reserves the right to increase or decrease the quantity of DVD-R Pro with hard plastic cover/jewel case depending upon requirements of this Court.

It may be noted that the final rates should be mentioned as unit price inclusive of GST and taxes applicable should be clearly and separately mentioned.

Yours truly,

Deepthi
9/8/19

(Deepthi Chhabra)
Assistant Registrar (IT/Sty.)
For Registrar General

CC to:- JD (IT), Delhi High Court.- for uploading the same on the Website of this Court.