

IN THE HIGH COURT OF DELHI AT NEW DELHI

F. No. 676/Comp./ DHC/No. 4840

Dated: 27.02.19

From :

The Registrar General
Delhi High Court, New Delhi.

To :

(On the website of this Court)

Sub.: Quotation for laptops for Hon'ble Judges of this Court

Sir,

This Court intends to purchase below mentioned laptops for the use of Hon'ble Judges of this Court :

1. **Dell XPS 13 laptop** having touch display, with core i7 processor (latest generation), 8 or 16 GB RAM, minimum 256 GB SSD storage, Win 10 Pro Operating System with other standard configurations and three years on-site warranty from the manufacturer
2. **HP Elite Book x360** with core i7 (8th generation) processor, 16 GB RAM, 512 GB SSD, Windows 10 Professional OS with other standard configuration and three years on-site warranty from the manufacturer.

The authorised vendor(s) are requested to submit the quotation (s) alongwith the copy of current authorization letter and Earnest Money Deposit (EMD) worth Rs. 15,000/- by way of Demand Draft or bankers Cheque drawn in favour of "The Registrar General, Delhi High Court" payable at New Delhi. Vendor(s) offering multiple laptop(s) will have to submit authorization letters from different manufacturer(s). Quotation without EMD shall be summarily rejected.

Sealed envelope containing quotation & EMD must reach to AOJ (IT/Sty. Branch), Lawyers Chamber Block-III, Ground Floor, Delhi High Court on or before 19/3/2019 clearly mentioning the features/configurations of the product(s) offered. The rates offered for laptop should be inclusive of all taxes and the warranty period/carepack details should be clearly mentioned in the quotation. **The validity of rates should not be less than 180 days. Quotation with less period of validity of rates shall be rejected.**

The envelope should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi" and subject "Quotation for laptops alongwith EMD" should be superscribed on the envelope. No quotations shall be entertained after due date. Envelope(s) without subject as referred above shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/terms and Conditions at a later stage. This Court also reserves the right to place the Order fully/partly to different firm(s)/vendor(s).

Yours truly,

Deepti
27/2/2019
(Deepti Chhabra)

Assistant Registrar (IT/Sty.)
for Registrar General

CC to:- Mr. Zameem Ahmad Khan, Sr.S.A. for uploading on the website of this Court

Praveen Kumar Verma
27/2/19
(Praveen Kumar Verma)

Administrative Officer (J) (IT/Sty.)