

HIGH COURT OF DELHI AT NEW DELHI

No. 16443-⁴⁹/STY./DHC
DATED: 20/08/15

From:-

The Registrar General
High Court of Delhi
New Delhi

To:-

(On the website of Delhi High Court)

Sub:- QUOTATION FOR PURCHASE OF 'CANON' NO. 318 COLOR CARTRIDGES

Sir,

This Court intends to purchase 'Canon' cartridges no. 318 of four colours (i.e. Black, Cyan, Magenta and Yellow) to be used in Canon LBP 7200 CSD Laser Printers.

The period of validity of rates must not be less than 60 days from last date of submission of quotation. Quotations with less period of validity of rates shall not be entertained.

Interested firms may submit the necessary quotation for abovesaid requirement in a sealed envelope.

The sealed envelope, superscribing thereon "CANON NO. 318 COLOUR CARTRIDGES" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery), Lawyers Chamber Block-III Basement, Delhi High Court, Sher Shah Road, New Delhi on or before **07.09.2015.**

It may be noted that rates should be mentioned as **each price exclusive of VAT** i.e. VAT EXTRA.

Yours truly

Manoj Kapoor

(Manoj Kapoor)
Administrative Officer (J)(Sty.)
for Registrar General