

**HIGH COURT OF DELHI: NEW DELHI**

No.263/Estt./E-V/DHC

Dated:07.04.2016

DUTY ROSTER IN RESPECT OF OFFICERS DURING THE ENSUING LOCAL HOLIDAYS i.e. ON 11.04.2016, 12.04.2016, 13.04.2016 and 16.04.2016.

S. No.	Names & Designation of the Officers/Officials	Date of Duty	Address	Telephone Nos.
1.	<b>Ms. Panna Dutta, Deputy Registrar</b>	11.04.2016	<b>H No. 753, Blk - 10, Baba Kharak Singh Marg, ND-01</b>	<b>9717394815 011-23341580</b>
2.	Ms. Ritu Sharma, AOJ	-DO-		
3.	Mr. Lalit Rawal, AOJ	-DO-		
4.	Ms. Naveen Kathpal, AOJ	-DO-		
5.	Ms. Harsudha, AOJ	-DO-		
6.	Mr. P.S. Negi, CM	-DO-		
7.	Mr. Pradeep Kumar, CM (Pool)	-DO-		
8.	<b>Ms. Sadhna Gupta, Deputy Registrar</b>	12.04.2016	<b>B-40 A, Dashrath Puri, Dwarka Rd. New Delhi- 110045</b>	<b>9717394808 011-25395527</b>
9.	Mr. Sanjeev Dobhal, CM	-DO-		
10.	Mr. Hari Prakash Verma, CM	-DO-		
11.	Ms. Anita Vig, CM	-DO-		
12.	Ms. Ashu Kaul, CM	-DO-		
13.	<b>Mr. Umesh Chandra Sharma, Deputy Registrar</b>	13.04.2016	<b>95, Sukhimal, Dasna Gate, Ghaziabad- 201001</b>	<b>8527733234</b>
14.	Mrs. Neena Malhotra, CM	-DO-		
15.	Ms. Anita Vig, CM	-DO-		
16.	Ms. Ashu Kaul, CM	-DO-		
17.	Mr. Desraj Singh Thakur, CM	-DO-		
18.	<b>Mr. Pawan Kumar Kalra, Deputy Registrar</b>	16.04.2016	<b>A-11, 1st Floor, Shivaji Vihar, New Delhi- 110027</b>	<b>9910390927 011-25422280</b>
19.	Mr. Arun Kumar, AR	-DO-		
20.	Ms. Manjeet Kaur, CM	-DO-		
21.	Mr. Kapoor Singh Bisht, CM	-DO-		
22.	Ms. Yashodhra Sharma, AOJ	-DO-		
23.	Mr. Desraj Singh Thakur, CM	-DO-		

1. The Deputy Registrar on duty on each of the local holidays will sit in Room No. 101, 1<sup>st</sup> Floor, A-Block and will be available on telephone No. 23388470 and will look after the urgent work.
2. The officers/officials on duty during the ensuing local holidays will be entitled to avail similar number of days Extra Special Casual Leave during the Summer Vacation, 2016.

3. In case of requirement AOJ/Court Master on duty on 12.04.2016, 13.04.2016 & 16.04.2016 will perform the work of Court Master in the Court of Hon'ble Judge concerned, as no Court Master from the Pool of Establishment is available for duty on the said dates.

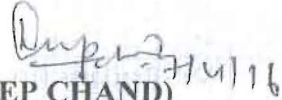
Sd/-  
(H.K. ARORA)  
JOINT REGISTRAR (ESTT.)

Endst. No.6881-89/Estt./E-V/DHC

Dated:07.04.2016

Copy forwarded for information to:-

1. Registrar-cum-Secretary to Hon'ble the Chief Justice.
2. All Registrars
3. All Joint Registrars/Deputy Registrars/Assistant Registrars/Deputy Controller of Accounts.
4. Assistant Registrar -cum-PA to Registrar General
5. Private Secretaries to Hon'ble Judges.
6. All Administrative Officers (Judicial)/Court Masters/Librarian.
7. Assistant Registrar (Technical) for uploading the same on the Intranet and Website of this Court.
8. Notice Board.
9. Guard File.

  
(DEEP CHAND)  
ADMN. OFFICER (JUDL.) (ESTT.-II)