

IN THE HIGH COURT OF DELHI, AT NEW DELHI

RKD/DHC/No. 188  
Dated 14/03/2014

CIRCULAR

The matter regarding finalisation of the list of original documents which are to be removed and retained in respect of decided cases of the Original Side at the time of destruction of records is under active consideration of this Court. A tentative list of the original documents which are to be removed/retained for being returned to the parties/counsel is attached.

Members of the Bar through the Secretary of the Bar Association are invited to give their valuable suggestions for addition/deletion in the aforesaid tentative list of original documents within 15 days from the date of this Circular.

*Sd/*

(V.K. Kochhar)  
Registrar (Original)  
for Registrar General

**Copy forwarded to:-**

1. Registrar-cum-Secretary to Hon'ble The Acting Chief Justice
2. Assistant Registrar-cum-P.A. to Registrar General
3. All Registrars, Delhi High Court, New Delhi for information.
4. The President, Delhi High Court Bar Association, New Delhi.
5. The Secretary, Delhi High Court Bar Association, New Delhi.
6. Joint Registrar (Listing/Appt.) for publishing in the Cause List.
7. Joint Registrar (Computer) for uploading on this Court's Website.
8. Joint Registrar (Listing/Original) for publishing in the Cause List.
9. Notice Board
10. Guard file.

*Pawan*

(Pawan Kumar Kalra)  
Deputy Registrar (RKD-O)

*P.I. upload*

*13/4/14*

*S.A*

*17/03/14*

**List of original documents which are to be removed and retained in respect of decided cases of the original side at the time of destruction:-**

1. Title Deeds of Immovable Property
2. Original Wills
3. Conveyance Deeds
4. Bank Guarantee
5. Birth/ Death Certificates
6. Perpetual Deeds
7. Passport, Driving Licences
8. Shares Certificates, Debentures, Bonds
9. General Power of Attorney/ Special Power of Attorney
10. Bank Cheques and Drafts
11. Marriage Certificate/Nikahnama