

HIGH COURT OF DELHI: NEW DELHI

No.662/Estt./E-V/DHC

Dated:17.10.2015

DUTY ROSTER IN RESPECT OF OFFICERS DURING THE ENSUING LOCAL HOLIDAYS i.e. ON 23.10.2015 AND 26.10.2015

S. No.	Names & Designation of the Officers/Officials	Date of Duty	Address	Telephone Nos.
1.	Mr. J.K. Batra, Deputy Registrar	23.10.2015	89, Vijay Park, Gurgaon-122001	9717991828 0124- 4245818
2.	Mr. Manoj Kumar, CM	-DO-		
3.	Mr. O.P. Vashist, AOJ	-DO-		
4.	Mr. Dileep Namrani, CM	-DO-		
5.	Ms. Anita Vig, CM	-DO-		
6.	Ms. Ashu Kaul, CM	-DO-		
7.	Mr. D.R.S. Thakur, CM	-DO-		
8.	Mr. Pawan Kumar Kalra, Deputy Registrar	26.10.2015	A-11, 1st Floor, Shivaji Vihar, New Delhi-110027	9910390927 011-25422280
9.	Mr. Ravinder Dutt Sharma, Assistant Registrar	-DO-		
10.	Ms. Ritu Sharma, AOJ	-DO-		
11.	Ms. Neena Malhotra, CM	-DO-		
12.	Mr. Asit Kumar, AOJ	-DO-		
13.	Mr. D.R.S. Thakur, CM	-DO-		
14.	Ms. Chander Kanta, AOJ	-DO-		

1. The officers on duty on each of the local holidays will sit in Room No. 101, 1st Floor, A-Block and will be available on telephone No. 23388470 and will look after the urgent work.
2. The officers/officials on duty during the ensuing local holidays will be entitled to avail similar number of days Extra Special Casual Leave during the Summer Vacation, 2016.

Sd/-

(H.K. ARORA)

JOINT REGISTRAR (ESTT.)

Endst. No.20550-558/Estt./E-V/DHC

Dated:17.10.2015

Copy forwarded for information to:-

1. Registrar-cum-Secretary to Hon'ble the Chief Justice.
2. All Registrars
3. All Joint Registrars/Deputy Registrars/Assistant Registrars/Deputy Controller of Accounts.
4. Assistant Registrar -cum-PA to Registrar General
5. Private Secretaries to Hon'ble Judges.
6. All Administrative Officers (Judicial)/Court Masters/Librarian.
7. AOJ(Computers) for uploading the same on the Intranet and Website of this Court.
8. Notice Board.
9. Guard File.

(AJAI KUMAR RANA)
ADMN. OFFICER (JUDL.) (ESTT.-II)